



**OFFICE OF THE ASST. DISTRICT MEDICAL OFFICER (PUBLIC HEALTH), BHUBANESWAR
CITY PROGRAMME MANAGEMENT UNIT, BHUBANESWAR**

**National Health Mission, Odisha
Government of Odisha**

Adv. No. 03

Date. 08/09/2017

NOTICE

Sealed application is invited from Volunteer/Individual to work as Alternative Vaccine Delivery for Immunization Session Site of Bhubaneswar Municipal Corporation @Rs.75/- per immunization point. The required task is to carry the vaccines from ILR to IP & return back after completion of immunization programme. Interested applicant may submit the application as per the following format to the office of undersigned on/before 20/09/2017 by 4P.M. by Speed Post/registered Post/Courier at Office of Asst. District Medical Officer (PH),Unit-II, Ashok Nagar, Bhubaneswar-751009 .The undersigned reserves the right to reject any or all the application without assigning any reason thereof.

Application Format

Paste
Recent
passport
Size
Photograph

1. Name of Volunteer /Individual
2. Address
3. Educational Qualification
4. Mob.No.
5. Experience if any
6. Area & Ward no. applied for AVD
7. Source of transportation-Motor cycle/Auto (Attach copy of registration certificate)
8. Rates as per km for mobility via motorcycle /auto

Signature of applicant

(Copy of Id Prof & Bank account detail to be attached with application)

**Sd/-
ADMO(PH), Bhubaneswar**



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Terms of reference

1. AVD Volunteer/Individual will provide services of delivering of vaccine, passbooks and other consumables from ILR point to Immunization points as per AVD micro plan.
2. The personnel will deliver the vaccines to IPs with such timing that, the vaccine will reach the last IP by 8 am.
3. The personnel will also collect the remaining vaccines, Vaccine carrier, red bag and black bag with immunization waste, Tally sheets and submit at the ILR point same day after the immunization session is over.
4. The vaccine delivery personnel will deliver the vaccine carrier with vaccine to the ANM/AWW/ASHA at the immunisation point.
5. The personnel will inform to the ILR point in charge about non availability of vaccinator or about cancellation of the session.
6. The personnel will ensure proper maintenance of the cold chain during vaccine transportation.
7. The vaccine transportation should not be deviated at any cost; in case the scheduled personnel is not available, the AVD Volunteer/Individual will ensure alternative arrangements.
8. The contact no of all vaccine transporters shall be provided to the ILR In charge as well as to the IP in charge.
9. The AVD Volunteer/Individual will be paid monthly at the decided rate as per distance and difficulty of access of the IP per session by cheque or online A/C transfer on submission of the documents. The payment is subject to the following clauses:
 - i. *Reduction in payment by 25% if vaccines are not delivered to session site within 30 minutes of designated time*
 - ii. *No payment to AVDS volunteer/individual if vaccine carrier with tally sheet and immunization waste is not returned back to the ILR point in-charge within 1 hour of designated time.*
 - iii. *No payment to AVDS volunteer/individual for failure to deliver the vaccines or logistics to the session site because of absence of volunteer.*
 - iv. *No payment to AVDS volunteer/individual for failure to return vaccines, tally sheets and immunization waste to the ILR point on the same day.*
10. The AVD Volunteer/Individual will be responsible for filling in and submitting necessary formats (AVDS monitoring and reporting formats) to the block MO I/C.
11. The AVD Volunteer/Individual will be provided uniform (florescent blue coloured half jacket with message 'VACCINE EXPRESS' front side 'VACCINE DELIVERY URGENT' back side with clear logo of Orissa Government and NRHM with UIP logo .
12. The nodal person for the AVD will be ILR in charge at ILR level under the overall supervision of MO I/C.
13. The AVD Volunteer/Individual should not violate any labour act, transport act etc.while executing the job.