



**SELF EVALUATION OF HEALTH CARE FACILITY/ HOSPITAL ADMINISTRATION
FOR
SWACHH HOSPITAL RANKING IN BHUBANESWAR CITY
BHUBANESWAR MUNICIPAL CORPORATION**

1. Name of the Health Care Facility / Hospital:
2. Postal Address:
3. Ward No:
4. Name & Designation of Head of Health Care Facility / Hospital with contact details:
5. Name, designation and Contact details of Nodal person for sanitation:
6. Hospital Registration No / Certificate of Incorporation:
7. No. of Beds:
8. Have you taken Consent to Establish (CTE) & Consent to Operate (CTO) from State Pollution Control Board:
9. If yes, CTE and CTO No. & Date:
10. If No, status of CTE & CTO application:

11. If not required / applied, relevant documents with notification copy may be attached:

12. In case of renewal previous authorisation number and date:

13. Is there any committee overseeing sanitation and cleanliness in the hospital premises to monitor and supervise the works being carried out by the responsible party (Management/Contracted Agency) and ensure compliance to the SOP issued by Ministry of Urban Development, Govt. of India:

14. Details of Management / Contract Agency who carry out the sanitation work for Hospital:

15. Quantity of Biomedical waste generated: Kg/ Month

16. Quantity of bio-medical waste handled, treated or disposed: Kg / month

17. Details of authorised recycler having common bio-medical waste treatment facility:
(Name & Address and copy of the agreement & copy of records of disposal items):

18. Holding Tax and Trade Licence has updated up to FY:

19. Holding Tax & Trade Licence No. and date:

20. Quantity of Solid Waste generated: Kg/month

21. Quantity of Solid waste handled, treated and disposed: Kg/month

22. Details of Sanitation agency engaged by Hospital for disposal of Solid waste (Copy of relevant documents) attach separate page if required:

23. Quantity of organic waste treated for onsite Composting: Kg/ Month

24. Quantity of solid waste (other than organic & Bio-medical waste) processed for recycled:
Kg/ month
25. Is hospital premises Open Defecation Free :
26. The parameters for these ratings may also be utilized for conducting self-evaluation by the concerned authority to identify areas of improvement and intervention. The proposed parameters and their scoring are given below: Please write down the marks in right box as shown below.

INFRASTRUCTURE (MAX. SCORE- 60)				
1.	Hospital infrastructure is well maintained (No major cracks, seepage, chipping plaster, chipped floors in hospital)	In good condition	In a fair condition	In broken condition
		4	2	0
2.	Entrance/exit gate	In good condition	In broken condition	No gate
		4	2	0
3.	Corridors in the Hospital	In good condition		In broken condition
		4		2
4.	Dustbins (Refer 'Cleaning Equipment' section)	Available as per requirement in good condition	Available as per requirement but in poor condition	Not available
		4	2	0
5.	Waste collection equipment (wheeled trolleys/handcart)	Available		Not available
		2		0
6.	Composting equipment/compost pit	Available		Not available
		4		0
7.	Cleaning equipment/brooms	Available in good condition	Available in poor condition	Not available
		4	2	0
8.	Toilets and baths with washbasins available for clinical and non clinical staff	Available in good condition	Available in poor condition	No toilets available
		4	2	0
9.	Toilet and bath facilities available for IPD patients	Available in good condition	Available in poor condition	No toilets available

		4	2	0
10	Toilet facilities available for visitors and OPD patients	Available in good condition	Available in poor condition	No toilets available
		4	2	0
11	Stair Case/ Lift as applicable	Available in good condition	Available in poor condition	Not available
		4	2	0
12	Covered sources of drinking water	Available in good condition	Available in poor condition	Not Available
		4	2	0
13	Facility for parking of vehicles	Available in good condition	Available in poor condition	Not Available
		4	2	0
14	Sterilization facility	Available in good condition	Available in poor condition	Not Available
		4	2	0
15	Garden/Park/Lawn/Recreation Rooms for IPD patients	Available in good condition	Available in poor condition	Not Available
		4	2	0
16	Ambulance	Well maintained and equipped		Poorly maintained
		2		0
SUB-TOTAL (INFRASTRUCTURE SCORE)-A				

SERVICE/MAINTENANCE (MAX. SCORE- 40)				
1.	Cleaning within Hospital premises	Swept daily	Swept periodically	Never swept
		4	2	0
2.	Toilet and bath cleaning	Cleaned regularly	Cleaned sometimes	Never cleaned
		4	2	0
3.	Toilet and bath water availability	Available		Not available
		3		0
4.	Cleaning of water tanks wherever applicable	Cleaned regularly	Cleaned sometimes	Never cleaned
		4	2	0
5.	Cleaning of drinking water coolers	Cleaned regularly	Cleaned Once in a week	Never cleaned
		4	2	0
6.		Maintained regularly		No regular maintenance

	Maintenance of infrastructure like special care rooms, operation theaters, labor rooms, ICUs, laboratories, etc.	4	0
7.	Cleaning of special care rooms, operation theaters, labor rooms, ICUs, laboratories, etc.	Cleaned regularly or as and when required	Not cleaned on a regular basis
		4	0
8.	Collecting waste from dustbins	Daily	Fortnightly
		4	2
9.	Segregating waste collected	At the point of waste generation	Daily
		4	2
10.	Bio-degradable waste processing	Processed at compost pit/ compost equipment within the hospital premises	Sent for composting outside the hospital
		5	3
SUB-TOTAL (MAINTENANCE SCORE)-B			

FEEDBACK FROM MEMBERS (MAX. SCORE- 30)			
1.	Availability of toilet facilities for patients	Adequate number available for use	Inadequate number available for use
		4	0
2.	Availability of toilet facilities for visitors, staff	Adequate number available for use	Inadequate number available for use
		4	0
3.	Availability of sufficient number of dustbins for disposing waste	Adequate number available	Inadequate number available for use
		4	0
4.	Waste collection done daily	Yes	NO
		4	0
5.	Cleaning of drinking water coolers and surroundings	Sources of drinking water and surroundings are kept clean	Sources of drinking water and surroundings are not kept clean
		4	0
6.	Cleanliness and maintenance of special care rooms including	Well-maintained and clean	Poorly-maintained and not clean
		4	0
	labs, Operation theatres, etc.		
7.	Hospital premises overall cleanliness and maintenance	Well maintained and clean	Poorly maintained and not clean
		3	0
8.	Cleanliness and maintenance of cafeteria premises	Well-maintained and clean	Poorly-maintained and not clean
		3	0
SUB-TOTAL(FEEDBACK SCORE)-C			
TOTAL SCORE (A+B+C): MAX. SCORE: 130			